



Effective Productivity & Time Management

Increase your personal and team productivity, develop more business, reduce crisis situations, be more organized and less stressed.

<p><u>Benefits of Workshop</u></p> <ul style="list-style-type: none"> • Free Up 1 Hour Daily for Business Development, Employee Coaching, Working on Important Goals • Reduce Time Wasters & Interruptions • Gain Control Over E-Mails & Meetings • Delegate & Empower the Team • Reduce Crisis Management • Reduce Stress & Get a Personal Life • Manage Commitments & Communication 	<p><u>Client Comments</u></p> <p><i>"I made a quantum leap in seeking business from new and existing customers."</i> Steve Macias, President, PIVOT Manufacturing</p> <p><i>"It built a bond with my staff. Coaching everyone to identify their High Payoff Activities is helping us grow in all areas of our business."</i> Collin Stewart, President, Stewart Transport</p> <p><i>"This has resulted in everyone staying focused and handling multiple priorities more effectively. It has also improved communication."</i> Steve Trussell, Executive Director, Arizona Rock Products Association</p>
<p>Choose from two convenient training methods.</p>	
<p><u>Five-Week Process with CDs</u></p> <p>This in-depth training process includes:</p> <ul style="list-style-type: none"> • <u>Five</u> two-hour facilitated group sessions* • Four Audio CDs & Workbook • Customized Action Steps • My-Tyme Success Planner • One Personal Coaching Session • Money back guarantee <p>* <u>Sessions are also available online.</u></p> <p style="text-align: center;">\$995 per person</p> <p>When: Thursday: September 23, 30, October 14, 21, 27 (1:30-3:30PM)</p>	<p><u>Two-Session Workshop</u></p> <p>This introductory workshop includes:</p> <ul style="list-style-type: none"> • <u>Two</u> three-hour facilitated group sessions • My-Tyme Success Planner • On the job application plan <p style="text-align: center;">\$295 per person</p> <p>When: Tuesday, September 21 (1-4PM) Tuesday, September 28 (1-4PM)</p>

To Register Call 602-615-2165 or E-mail tery@attainmentinc.com